## **ABM INTERNATIONAL LIMITED**

Registered Office: 10/60, Industrial Area, Kirti Nagar , New Delhi-110015 CIN: L51909DL1983PLC015585 Tel: 011- 41426055 E-mail: <u>abmintl@vsnl.com</u> Website: www.abmintl.in NSE Trading Symbol: ABMINTLTD

## NOTICE OF THE 33<sup>rd</sup>ANNUAL GENERAL MEETING, BOOK CLOSURE AND E-VOTING INFORMATION

Notice is hereby given that the 33<sup>rd</sup> Annual General Meeting of the company will be held on Tuesday, 20<sup>th</sup> September, 2016 at 4.00 P.M at 6/6, Industrial Area, Kirti Nagar, New Delhi-110015 to transact the Business set out in the Notice of the AGM.

Electronic copies of the Notice of the 33<sup>rd</sup> AGM and Annual Report for the year 2015-2016 have been sent to all the shareholders whose emails IDs are registered with the Company's Registrar & Share Transfer Agent, Beetal Financial & Computer Services (P) Ltd. unless the members have registered their request for a hard copy of the same and to other members in Physical copies at their registered address in the permitted mode.

The Register of Members and the share Transfer Books of the company will remain closed from Monday, 19<sup>th</sup> September, 2016 to Tuesday 20<sup>th</sup> September, 2016 (both days inclusive) for the purpose of payment of the Dividend for FY 2015-16 subject to the approval of the same by the Shareholders at the aforesaid AGM.

As per the section 108 of the companies Act, 2013 and the Rules made thereunder and Regulation 44 of SEBI(Listing Obligation and Disclosure Requirements) Regulations, 2015, the company is pleased to provide its Shareholders the facility to cast their vote by electronic means on all the resolutions set forth in the Notice of 33<sup>rd</sup> AGM. The Company has entered into an arrangement with Central Depository Services (India) Limited ('CDSL') for facilitating remote e-voting services. The details pursuant to the provision of the companies Act, 2013 and the Rules are given hereunder:

- (1) Date of completion of sending of Notices : 26th August, 2016
- (2) Date and time of commencement of Voting through electronic means: Saturday, 17<sup>th</sup> September, 2016 at 9.00 A.M.
- (3) Date and time of end of Voting through electronic means: Monday, 19<sup>th</sup> September, 2016 at 5.00 P.M
- (4) Voting through electronic means shall not be allowed beyond 5.00 P.M on Monday, 19<sup>th</sup> September, 2016.
- (5) Cut-off date for determining the eligibility to vote by electronic means is 14<sup>th</sup> September, 2016.
- (6) Members may participate in the General Meeting even after exercising his/her right to vote through remote evoting but shall not be allowed to vote again in the meeting.
- (7) Persons whose name is recorded in the register of members or in the register of beneficial owners maintained by the depository as on the cut-off date only shall be entitled to avail the facility to remote e-voting as well as voting in the general meeting.
- (8) The facility for voting through Ballot papers shall be made available at the time of AGM and the members attending the meeting who have not cast their vote by remote evoting shall be able to exercise their right at the meeting through ballot papers.
- (9) Any person who acquire shares of the company and

become member of the company after dispatch of the notice and holding shares as on the cut off date i.e. 14 <sup>th</sup> September 2016 may obtain the login id and password by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or issuer/ RTA
(10) The Notice of 33 <sup>rd</sup> AGM is available on the company's website <u>www.abmintl.in</u> and on www.cdslindia.com
For electronic voting instruction, shareholders may go through the instruction in the Notice of 33rd AGM and in case of any queries / grievances connected with electronic voting Shareholders may refer the Frequently Asked Questions (FAQs) and E-Voting User Manual for shareholders available at the download section of <u>www.evotingindia.com</u> under help section or write an email to helpdesk.evoting@cdslindia.com or may contact to Mr. Rakesh Daldi, Deputy Manager, Phiroze Jeejeebhoy Towers, 16th Floor, Dalal Street, Fort, Mumbai – 400001, Ph. No 18002005533
By order of the Board
Virender Kumar Gandh Place: New Delhi (Chairman & Managing Director) Date: 26th August, 2016 DIN No. 00244762